

Madrid, 6th November 2023

Dear Sir or Madam,

The Rosa-Luxemburg-Stiftung is one of the largest political education institutions in Germany today, with branches in many countries worldwide. The Brussels Office operates as a think tank reflecting on European and international issues such as the global power shift and the socio-ecological transformation of today's society.

The Madrid Liaison Office of the Rosa-Luxemburg-Stiftung is calling for offers for communications services for Madrid office, responsible for Public Relations and communication activities. In particular:

- Website content management (calculated on a monthly basis, with an average of 1 post per week)
- Social media management (calculated on a monthly basis, average of 1 post per day on labor days with contents of RLS and outside contents)
- Development of communications strategies for specific projects and activities.

Please, also send quotation for the following extra services that can be asked eventually:

- Analytical articles on politics (delivered in Spanish) – 2.000 words aprox.
- Interviews – 45 minutes
- Support on events
- Key speaker
- Moderation or facilitation in conferences or workshops

The period of this offer will be for 2 years (2024 and 2025) and ends at 31.12.2025.

Working languages in Rosa Luxemburg Stiftung's offices in Brussels and Madrid is English, therefore proficiency in this language should be proved.

All the applicants need to fulfill the principles of Rosa Luxemburg Stiftung.

We hereby request you to submit your binding offer in English (at elsa.rodriguez@rosalux.org), by 10/12/2023 by the end of the day.

All offers received are weighted according to the following criteria:

Price	60%
References/CV	40%

If you need further information, please contact Elsa Rodríguez de Lizana at elsa.rodriguez@rosalux.org